

Curriculum activity risk assessment

Surfing, Body and Board

clever • skilled • creative

Activity scope

Surfing refers to wave riding on surfboards and skis as well as body surfing as a curriculum activity. It is highly recommended that the Queensland Adventure Activity Standards are referred to when planning this activity.

Risk level

This document is a guideline only, the actual risk level will vary according to the specific circumstances of the activity and these **must** be considered when assessing the inherent risk level and planning the activity. As a starting point, ask the following questions:

- Which students will be involved?
- Where will the students be?
- What will the students be doing?
- Who will be leading the activity?
- What will the students be using?



Inherent risk level		Action required/approval
<input checked="" type="checkbox"/>	High	Participation in surfing – body and board involves a likely chance of serious incident and injury requiring medical treatment
		<input checked="" type="checkbox"/> A <i>Curriculum Activity Risk Assessment</i> is required to be completed. <input checked="" type="checkbox"/> Principal or head of program (e.g. DP, HOD, HOSES) approval prior to conducting this activity is required. <input checked="" type="checkbox"/> Once approved, activity details are to be entered into the <i>School Curriculum Activity Register</i> . <input checked="" type="checkbox"/> Obtaining parental permission is recommended.

Teachers/leaders: Phil Moller (convener), Michelle Moller, Kevin Crowley, Wayne Garland, Jane Saul, Megan Warren

Activity description:
 Wednesday afternoon interschool activity. 6 weeks
 Venue: Nielson Park and surrounding beaches
 1 full day finals day

Start date: 08/02/2017	Finish date: 31/03/2017	No. of students (approx): 50
Class groups: N/A		Supervision ratio (approx): 1:6

Listed below are the minimum recommendations for this type of activity. For any items ticked 'No', provide further information regarding the additional or alternate controls to be implemented for the safe conduct of the activity.

Minimum supervision

Adequate adult supervision is to be provided. In determining what is adequate, consider the number of students, their individual needs, and the nature of the activity. If an adult other than a registered teacher is engaged for instruction, a teacher should be present to take overall responsibility. Blue Card requirements **must** be adhered to.

Registered teacher with minimum qualifications as outlined below and an adult with minimum qualifications as outlined below

OR

An adult with minimum qualifications as outlined below, in the presence of a registered teacher.

Lifeguard/lifesaving service on duty and notified at patrolled beaches

An adult will observe from the beach at all times

Note: Additional adult supervision may be required, depending on individual needs and number of students, environment, etc:

- **Recommended leader/guide: participants ratio for beginners 1:8**
- **Recommended maximum group size for surfing is 24 participants.**

Further information:

Phil Moller- level 1 surf coach/ Surfing Australia accredited
All students will be required to swim surf survival minimum
Kevin Crowley- Surf Bronze Medallion

Minimum qualifications

The qualifications listed in this section are minimums for each type of situation. Leaders are encouraged to seek training to raise their qualification level above the minimum listed.

Current first aid qualifications including Cardio Pulmonary Resuscitation (CPR) or ready access to first aid facilities, including qualified personnel

Blue Card requirements met

Ability to effect a recovery from the water at the venue

For a registered teacher, or a leader/guide other than a registered teacher:

Surf Life Saving Australia Surf Rescue certificate or equivalent

OR

Community Surf Life Saving certificate

OR

Surfing Queensland Coaching qualification.

Further information:

teachers directly supervising all surfers.
no free surfing during competition
surf survival training prior to competition

Minimum equipment/facilities <i>If 'No' is ticked, provide further information.</i>	Yes	No
First aid kit suitable for activity	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Communication system: <input type="checkbox"/> phone-line at location <input checked="" type="checkbox"/> mobile phone <input type="checkbox"/> walkie talkies/UHF radio <input type="checkbox"/> student/adult messenger Other:		
Sun safety equipment (hat, sunscreen, shirt, etc)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Drinking water (students should not share drinking containers)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Injury management procedure (including head injuries) is in place	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Stinger suits where required, as outlined in <u>Surf Life Saving Queensland (SLSQ) Marine Stinger Risk Management Guidelines</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Whistle	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Signal Flag	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rescue Board	<input checked="" type="checkbox"/>	<input type="checkbox"/>
It is recommended that all programs are conducted on a beach with a lifeguard/life saving service on duty. If the activity is performed at a non-patrolled beach, the following rescue equipment is recommended:		
<input checked="" type="checkbox"/> rescue board <input type="checkbox"/> rescue tube and flippers <input checked="" type="checkbox"/> first aid kit <input type="checkbox"/> portable resuscitator unit <input type="checkbox"/> oxygen equipment <input type="checkbox"/> defibrillator.		
Further information:		

Governing bodies/associations <i>If 'No' is ticked, provide further information.</i>	Yes	No
Guidelines/codes of practice are established for this activity. See <u>Surf Life Saving Queensland</u> and <u>Surfing Australia</u> . Have these been considered during the planning of this activity? (See 'Important Links')	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Further information: Surfing QLD scoring criteria and rules implemented taped or nose guards used on boards without a rounded nose competitors must use leg ropes all competitors check in/ out and wear allocated coloured wetshirt when competing		

Hazards and suggested control measures

All persons engaging in this activity should:

- identify the hazards, including any additional hazards not mentioned here
- assess their significance
- manage the potential risks.

Listed below are indicative hazards/risks and suggested control measures. They are by no means exhaustive lists. After checking these, add details of any other identified hazards/risks and additional controls you intend to implement.

Hazards/risks	Control measures	Yes	No	Implementation plan/ Additional controls
Personal Safety <ul style="list-style-type: none"> • Clothing • Water • Emergency procedures 	<ul style="list-style-type: none"> • Develop a clearly defined emergency procedure. • Note – all surfing activity should include: <ul style="list-style-type: none"> ○ a recommended <u>surf survival course</u> or equivalent for students wishing to compete in school surfing events ○ students should complete a surf survival course or equivalent (e.g. SLSA Surf Survival Certificate or equivalent to be implemented by suitably qualified teachers or instructors as appropriate) ○ entry level students must be tested on their swimming ability, given instructions on surf awareness and safe surfing practice before the activity ○ consideration of participants' level of swimming competency ○ initial instruction in calm water ○ instruction in the use of flag/arm whistle signals ○ instruction in evacuation procedures and techniques for assisting fellow surfers in trouble ○ progressive and sequential instruction in aspects of surf craft operation ○ establishment of safety checks and first aid procedures as part of lessons. 	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	Continuous siren will be sounded and red flag signal displayed. All competitors cleared of water, assemble at judging area and roll marked

Hazards/risks	Control measures	Yes	No	Implementation plan/ Additional controls
	<ul style="list-style-type: none"> Ensure that stinger suits are worn in coastal estuaries or associated sea waters from Bustard Head north to Cape York and all the coastline of the Gulf of Carpentaria. STINGS CAN BE FATAL. Please refer to <u>Australian Institute of Marine Sciences</u> – Stone Fish. For information on other dangerous marine animals within Australia, refer to <u>Australian Institute of Marine Sciences</u>. 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	not applicable
Biological material <ul style="list-style-type: none"> Marine stingers Dangerous marine animals Body fluids (e.g. blood, saliva, sweat) 	<ul style="list-style-type: none"> Adhere to the <u>SLSQ Marine Stinger Risk Management Guidelines</u>. Comply with <u>HLS-PR-004: Management of Prescribed Contagious Conditions and Infection Control Guideline</u>. Students with open cuts and abrasions are to be removed from the activity and treated immediately. If bleeding cannot be controlled completely, the participant should not be allowed to return to the activity. All clothing, equipment and surfaces contaminated by blood should be treated as potentially infectious. Have sufficient and suitable containment material (bandages, etc) readily available. Ensure students do not share personal equipment such as drink bottles and towels. Obtain advice from lifeguards or club members about dangerous marine organisms. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	minor jellyfish stings- ice available ie. Available from Caravan Park Canteen.
Environmental conditions <ul style="list-style-type: none"> Sun exposure Surf conditions Rips Temperature Water visibility 	<ul style="list-style-type: none"> Obtain advice from lifeguards about local conditions and potential hazards (e.g. rips, tides, currents, submerged rocks, water temperature and depth conditions). Define the surfing area and instruct students of the defined area before they enter the water. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Submitted by: Michelle Moller, Phil Moller	Date: 01/02/2017
List the names of those who were involved in the preparation of this risk assessment. Michelle Moller, Phil Moller	

Approval	
<input checked="" type="checkbox"/>	Approved as submitted
<input type="checkbox"/>	Approved with the following condition(s):
<input type="checkbox"/>	Not approved for the following reason(s):
By: <i>R. Cross Robertsen</i>	Designation: <i>Principal</i>
Signed: <i>R. Robertsen</i>	Date: <i>2/2/17</i>
Once approved, activity details should be entered into the <i>School Curriculum Activity Register</i> by administrative staff.	
Reference no.	

Monitor and review <i>To be completed during and/or after the activity and/or at the completion of the series of activities.</i>	Yes	No
Are the control measures still effective?	<input type="checkbox"/>	<input type="checkbox"/>
Have there been any changes?	<input type="checkbox"/>	<input type="checkbox"/>
Are further actions required?	<input type="checkbox"/>	<input type="checkbox"/>
Details:		

Important links

- HLS-PR-003: First Aid
<http://education.qld.gov.au/strategic/eppr/health/hlspr003/>
- HLS-PR-004: Management of Prescribed Contagious Conditions
<http://education.qld.gov.au/strategic/eppr/health/hlspr004/>
- Infection Control Guideline
http://education.qld.gov.au/health/pdfs/healthsafety/infection_control_guideline.pdf
- HLS-PR-005: Health and Safety incident recording, notification and management
<http://education.qld.gov.au/strategic/eppr/health/hlspr005/>
- HLS-PR-013: Developing a Sun Safety Strategy
<http://education.qld.gov.au/strategic/eppr/health/hlspr013/>
- HRM-PR-010: Working with Children Check – Blue Cards
<http://education.qld.gov.au/strategic/eppr/hr/hrmpr010/>
- HLS-PR-006: Managing risks with chemicals in Department of Education and Training (DET) workplaces
<http://education.qld.gov.au/strategic/eppr/health/hlspr006/index1.html>
- SCM-PR-002: School Excursions
<http://education.qld.gov.au/strategic/eppr/schools/scmpr002/>
- Australian Lifesaving Academy Queensland
<http://www.alaq.com.au/>
- Get Active Queensland Accreditation Program
<http://www.communities.qld.gov.au/sportrec/community-programs/education-and-training/get-active-queensland-accreditation-program/course-information>
- Guidelines for Managing Risks in Recreational Water
http://www.nhmrc.gov.au/files_nhmrc/publications/attachments/eh38.pdf
- Queensland Adventure Activity Standards
http://www.qorf.org.au/01_cms/details.asp?ID=1048
- Queensland Outdoor Recreation Federation Inc
<http://www.qorf.org.au/>
- *Safety in Recreational Water Activities Act 2011 (Qld)*
<http://www.legislation.qld.gov.au/LEGISLTN/CURRENT/S/SafeRecWaA11.pdf>
- Surf Life Saving Queensland
<http://www.lifesaving.com.au/>
- Surf Life Saving School
<http://www.surflifesavingschool.com.au/community/schools.html>
- Surfing Australia
<http://www.surfgaustralia.com/>
- Training.gov.au
<http://training.gov.au/>

Further information

For further information on incorporating risk management strategies into curriculum activity planning, refer to [HLS-PR-012: Managing Risks in School Curriculum Activities](#) and the associated list of [Curriculum Activity Risk Management Guidelines](#).

For further support with risk management training and advice, contact trained staff in schools such as Workplace Health and Safety Officers (WHSOs) and Workplace Health and Safety Representatives (WHSRs), and regional staff such as Senior Health and Safety Consultants.