

## Curriculum activity risk assessment

## Bowls, Lawn

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## Activity scope

This document relates to student participation in Lawn Bowls as a curriculum activity. The requirements of this document apply to the teaching of lawn bowls and the competition matches conducted by schools.

## Risk level

The actual risk level will vary according to the specific circumstances of the activity and these **must** be considered when assessing the inherent risk level and planning the activity. As a starting point, ask the following questions:

- Which students will be involved?
- Where will the students be?
- What will the students be doing?
- Who will be leading the activity?
- What will the students be using?



Inherent risk level		Action required / approval
<input checked="" type="checkbox"/>	Medium	Some chance of an incident and injury requiring first aid
		<input checked="" type="checkbox"/> Record controls in your planning documents and/or complete this <i>Curriculum Activity Risk Assessment</i> . <input checked="" type="checkbox"/> Consider obtaining parental permission.

Teachers/leaders: 5 - Bowls Volunteers 3 - Teachers		
Activity description: Inter High School Lawn Bowls Competition		
Start date: 19/7/17	Finish date: 30/8/17	No of students (approx.): 20
Class groups: High School		Supervision ratio (approx.): 1 adult to 5 students



Queensland Government

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Date Modified: 13 August 2010

Lawn Bowls. File #: 8698133  
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Listed below are the minimum recommendations for this type of activity. For any items checked 'No', provide further information regarding the additional or alternate controls to be implemented for the safe conduct of the activity.

<b>Minimum supervision</b>	
Adequate adult supervision is to be provided. In determining what is adequate, consider the number of students, their individual needs, and the nature of the activity. If an adult other than a registered teacher is engaged for instruction, a teacher should be present to take overall responsibility. <u>Blue Card</u> requirements <b>must</b> be adhered to.	
<input type="checkbox"/>	Registered teacher with minimum qualifications as outlined below
<b>OR</b>	
<input checked="" type="checkbox"/>	An adult with minimum qualifications as outlined below, in the presence of a registered teacher
Further information: 3 - Qualified Bowls Australia Coaches 2 - Bowls Club Volunteer 3 - Teachers	

<b>Minimum qualifications</b>	
<i>The qualifications listed in this section are minimums for each type of situation. Leaders are encouraged to seek training to raise their qualification level above the minimum listed.</i>	
<input checked="" type="checkbox"/>	Current first aid qualifications including Cardio Pulmonary Resuscitation (CPR) or ready access to first aid facilities, including qualified personnel.
<input checked="" type="checkbox"/>	<u>Blue Card</u> requirements met
<b>Medium</b> — Some chance of an incident and injury requiring first aid	
<b>For a registered teacher:</b>	
<input type="checkbox"/>	Competence (demonstrated ability/experience to undertake the activity) in the teaching of lawn bowls A teacher could demonstrate their competency through their:
<input checked="" type="checkbox"/>	knowledge of the activity and the associated hazards and risks
<input checked="" type="checkbox"/>	experience (i.e. previous involvement) in undertaking the activity
<input checked="" type="checkbox"/>	demonstrated ability and/or expertise to undertake the activity
<input checked="" type="checkbox"/>	possession of qualifications related to the activity.
<b>For a leader other than a registered teacher:</b>	
<input checked="" type="checkbox"/>	Club coach qualification from Bowls Queensland
Further information: Coaches have obtained qualifications from Bowls Australia Coach courses.	

Minimum equipment/facilities <i>If 'No' is ticked, provide further information.</i>	Yes	No
First aid kit suitable for activity	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Communication system: <input checked="" type="checkbox"/> phone-line at location <input checked="" type="checkbox"/> mobile phone <input type="checkbox"/> walkie talkies/UHF radio <input checked="" type="checkbox"/> student/adult messenger  Other:		
Sun safety equipment (hat, sunscreen, shirt etc)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Drinking water (students should not share drinking containers)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bowls best suited to the student's hand size and strength (Junior bowls are available through Bowls Queensland.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Suitable footwear, as prescribed by the club rules and/or coach; Bare feet are not allowed because of chemicals used on the greens.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Further information: Schools have been advised each student should have water bottles, apply sunscreen and wear hats. Club will have water available and will provide sunscreen.		

Governing bodies/associations <i>If 'No' is ticked, provide further information.</i>	Yes	No
Guidelines/codes of practice are established for this activity. See <u>Bowls Queensland</u> , <u>Bowls Australia</u> Have these been considered during the planning of this activity?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Further information:		

## Hazards and suggested control measures

All persons engaging in this activity should:

- identify the hazards, including any additional hazards not mentioned here
- assess their significance
- manage the potential risks.

Listed below are indicative hazards/risks and suggested control measures. They are by no means exhaustive lists. After checking these, add details of any other identified hazards/risks and additional controls you intend to implement.

Hazards/risks	Control measures	Yes	No	Implementation plan / Additional controls
<b>Environmental conditions</b> <ul style="list-style-type: none"> <li>• Weather</li> <li>• Surfaces</li> <li>• Surrounds</li> <li>• Equipment</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor student numbers and available space.</li> <li>• Ensure that only students engaged in game play or instruction are permitted on the green.</li> <li>• Ensure that students do not step backward onto bowls behind the mat.</li> <li>• Ensure students do not run on the green or its surrounds, or sit on the edges of the green.</li> <li>• Ensure that protocol is implemented to suit the club.</li> <li>• Instruct students to move forward after completing a delivery. Students should not stop bowls with their feet or hands. Bowls should be removed once at rest.</li> <li>• Ensure students avoid marker flags and rink boundary pegs around the boundaries of the green.</li> <li>• Instruct students to watch bowls in motion on their own and adjacent rinks, particularly during a drive.</li> <li>• Ensure that students avoid sand-filled ditches when entering or leaving the green.</li> <li>• Cease play if lightning is present.</li> </ul>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
<b>Students</b> <ul style="list-style-type: none"> <li>• Student numbers</li> <li>• Special needs</li> <li>• High risk behaviours</li> <li>• Medical</li> </ul>	<ul style="list-style-type: none"> <li>• Obtain parental permission, including relevant medical information.</li> <li>• Refer to Individual education plan/Educational adjustment plan/Behaviour management plan and other student documents.</li> </ul>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	Schools

Hazards/risks	Control measures	Yes	No	Implementation plan / Additional controls
conditions	<ul style="list-style-type: none"> <li>When students with medical conditions are involved, ensure that relevant medical/emergency plans and medications are readily available (insulin, Ventolin, EpiPen, etc.)</li> <li>Where necessary, obtain advice from relevant advisory visiting teachers or specialist teachers.</li> <li>Ensure there is adequate adult supervision.</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Additional control measures	
<i>These would relate to the specific student needs, location and conditions in which you are conducting your activity.</i>	
Hazards/Risks	Control Measures

<b>Submitted by:</b> Des Kemp	<b>Date:</b> 23-06-2015
List the names of those who were involved in the preparation of this risk assessment. Des Kemp	

Approval	
<input type="checkbox"/>	Approved as submitted:
<input checked="" type="checkbox"/>	Approved with the following condition(s):
<input type="checkbox"/>	Not approved for the following reason(s):
By: <i>Ross Robertson</i>	Designation: <i>Chair BOSSS.</i>
Signed: <i>R. Robertson</i>	Date: <i>21/7/17.</i>
Once approved, activity details should be entered into the <i>School Curriculum Activity Register</i> by administrative staff.	
Reference no.	

Monitor and review <i>To be completed during and/or after the activity and/or at the completion of the series of activities.</i>	Yes	No
Are the control measures still effective?	<input type="checkbox"/>	<input type="checkbox"/>
Have there been any changes?	<input type="checkbox"/>	<input type="checkbox"/>
Are further actions required?	<input type="checkbox"/>	<input type="checkbox"/>
Details:		

## Important links

- SCM-PR-002: School Excursions  
<http://education.qld.gov.au/strategic/eppr/schools/scmpr002/>
- HLS-PR-003: First Aid  
<http://education.qld.gov.au/strategic/eppr/health/hlspr003/>
- HLS-PR-004: Infection Control and Management of Prescribed Contagious Conditions  
<http://education.qld.gov.au/strategic/eppr/health/hlspr004/>
- Infection Control Guideline:  
[http://education.qld.gov.au/health/pdfs/healthsafety/infection\\_control\\_guideline.pdf](http://education.qld.gov.au/health/pdfs/healthsafety/infection_control_guideline.pdf)
- HLS-PR-005: Health and Safety Incident Reporting and Notification  
<http://education.qld.gov.au/strategic/eppr/health/hlspr005/>
- HLS-PR-013: Developing a Sun Safety Strategy  
<http://education.qld.gov.au/strategic/eppr/health/hlspr013/>
- HRM-PR-010: Working with Children Check – Blue Cards  
<http://education.qld.gov.au/strategic/eppr/hr/hrmpr010/>
- HLS-PR-006: Managing Occupational Risks with Chemicals  
<http://education.qld.gov.au/strategic/eppr/health/hlspr006/hs16.pdf>
- Bowls Queensland  
<http://www.bowlsqld.org/index.php?id=548>
- Bowls Australia  
<http://www.bowlsaustralia.com.au/>

### Further information

For further information on incorporating risk management strategies into curriculum activity planning refer to [HLS-PR-012 Managing Risks in Curriculum Activities](#) and the associated list of [Curriculum Activity Risk Assessment Guidelines](#). (See: <http://education.qld.gov.au/strategic/eppr/health/hlspr012/index1.html>)

For further support with risk management training and advice, contact trained staff in schools such as Workplace Health and Safety Officers (WHSOs) and Workplace Health and Safety Representatives (WHSRs), and regional staff such as Senior Health and Safety Consultants.

**Reset**

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