

Curriculum activity risk assessment

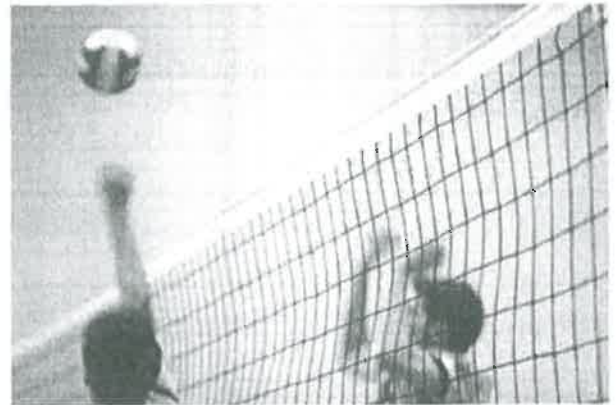
Volleyball (Indoor and Beach)

clever • skilled • creative

Activity scope

This document relates to student participation in Volleyball (Indoor and Beach) as a curriculum activity, including the teaching of volleyball skills, team training and competition matches conducted by schools.

This activity scope does not include modified versions such as Spikezone to develop the basic skills for volleyball.



Risk level

This document is a guideline, the actual risk level will vary according to the specific circumstances of the activity and these **must** be considered when assessing the inherent risk level and planning the activity. As a starting point, ask the following questions:

- Which students will be involved?
- What will the students be doing?
- What will the students be using?
- Where will the students be?
- Who will be leading the activity?

Inherent risk level		Action required/approval
<input checked="" type="checkbox"/>	Medium	<input checked="" type="checkbox"/> Document controls in planning documents and/or complete this <i>Curriculum Activity Risk Assessment</i> . <input checked="" type="checkbox"/> Consider obtaining parental/carer permission.

Teachers/leaders: Olivia Ferguson (BSHS, Convenor)
Rachel Facer (Shalom, U19 Coach), Danni Sbresni (KSHS, U15 Coach)

Activity description:

Bundaberg District Volleyball Trials being held at Bundaberg State High School PE Centre.

Start date: 06/02/2017	Finish date: 06/02/2017	No. of students (approx): 30
Class groups: U19 & U15 Girls		Supervision ratio (approx): 1:10



Queensland Government

Date Modified: 5 January 2012
Due for Review: 19 December 2014

Uncontrolled copy. Refer to *HLS-PR-012: Managing Risks in School Curriculum Activities* at <http://education.qld.gov.au/strategic/epor/health/hlspr012/> for master.

Listed below are the minimum recommendations for this type of activity. For any items ticked 'No', provide further information regarding the additional or alternate controls to be implemented for the safe conduct of the activity.

Minimum supervision

Adequate adult supervision is to be provided. In determining what is adequate, consider the number of students, their individual needs, and the nature of the activity.

If an adult other than a registered teacher is engaged for instruction, a teacher should be present to take overall responsibility. Blue Card requirements must be adhered to.

- Registered teacher with minimum qualifications as outlined below
OR
 An adult with minimum qualifications as outlined below, in the presence of a registered teacher.

Further information:

Minimum qualifications

The qualifications listed in this section are minimums for each type of situation. Leaders are encouraged to seek training to raise their qualification level above the minimum listed.

- Current first aid qualifications including Cardio Pulmonary Resuscitation (CPR) or ready access to first aid facilities, including qualified personnel

- Blue Card requirements met

For a registered teacher:

- Get Active QLD Accreditation Volleyball Coaching course
OR
 Level 1 coaching qualifications from the Australian Volleyball Federation
OR

- Competence (demonstrated ability) in the teaching of indoor or beach volleyball.

A teacher could demonstrate a reasonable level of competence by two or more of the following:

- knowledge of the activity and the associated hazards and risks
 experience (i.e. previous involvement) in undertaking the activity
 demonstrated ability and/or expertise to undertake the activity
 possession of qualifications related to the activity.

For a leader other than a registered teacher:

- Get Active QLD Accreditation Volleyball Coaching course
OR
 Level 1 coaching qualifications from the Australian Volleyball Federation.

Further information:

Minimum equipment/facilities <i>If 'No' is ticked, provide further information.</i>	Yes	No
First aid kit suitable for activity	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Communication system:	<input type="checkbox"/> phone-line at location <input checked="" type="checkbox"/> mobile phone <input type="checkbox"/> walkie talkies/UHF Radio <input checked="" type="checkbox"/> student/adult messenger	
Other:		
Sun safety equipment (hat, sunscreen, shirt, etc)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Drinking water (students should not share drinking containers)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Padding on posts and referee stands	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Facilities and equipment that adhere, as close as practicable, to <u>Volleyball Queensland</u> regulations	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Recommended 3 metre clearance surrounding each court	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Some suggested alternate controls where minimum boundary clearance is not met:		
<input checked="" type="checkbox"/> reduce the size of the playing field to achieve an adequate clearance zone		
<input checked="" type="checkbox"/> remove spectators/dangerous obstacles within the clearance zone		
<input checked="" type="checkbox"/> provide instructions to the officials/supervisors and players about the limited clearance zone		
<input type="checkbox"/> station supervisors near any obstacles within the clearance zone		
<input type="checkbox"/> padding obstacles located in the clearance zone.		
Further information:		
SUN SAFETY - This is an indoor activity.		
CLEARANCE ZONE - if two courts are used at BSHS there is not sufficient space at one end of the court. Posts in this area have been padded and players will be informed of the lack of space. Drills will be designed in a way that this area is not used. During games players will be encouraged not to chase the ball in the direction of the limited space.		

Governing bodies/associations <i>If 'No' is ticked, provide further information.</i>	Yes	No
Guidelines/codes of practice are established for this activity. See Volleyball Queensland, Australian Volleyball Federation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Have these been considered during the planning of this activity?	<input type="checkbox"/>	<input type="checkbox"/>
If you are organising competitions or other events, have you contacted <u>Queensland School Sport Unit</u> ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Further information:		

Hazards and suggested control measures

All persons engaging in this activity should:

- identify the hazards, including any additional hazards not mentioned here
- assess their significance
- manage the potential risks.

Listed below are indicative hazards/risks and suggested control measures. They are by no means exhaustive lists. After checking these, add details of any other identified hazards/risks and additional controls you intend to implement.

Hazards/risks	Control measures	Yes	No	Implementation plan/ Additional controls
Biological material <ul style="list-style-type: none"> • Body fluids (e.g. blood, saliva, sweat) 	<ul style="list-style-type: none"> • Comply with <u>HLS-PR-004: Infection Control and Management of Prescribed Contagious Conditions and Infection Control Guideline</u>. Students with open cuts and abrasions are to be removed from the activity and treated immediately. If bleeding cannot be controlled completely, the participant should not be allowed to return to the activity. All clothing, equipment and surfaces contaminated by blood should be treated as potentially infectious. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	First Aid Kit on hand.
	<ul style="list-style-type: none"> • Have sufficient and suitable containment material (bandages, etc) readily available. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<ul style="list-style-type: none"> • Ensure that personal items such as mouthguards, towels and drink bottles are not shared. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Environmental conditions <ul style="list-style-type: none"> • Weather • Surfaces • Surrounds • Equipment 	<ul style="list-style-type: none"> • Assess weather conditions before and during activity (e.g. temperature, storms) 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Drink taps available.
	<ul style="list-style-type: none"> • Assess suitability of playing field (e.g. level, debris, pot holes/divots in ground, line markers) before and during activity. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Court will be checked before beginning.
	<ul style="list-style-type: none"> • For beach volleyball, rake sand before use. 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Indoor Volleyball only.
	<ul style="list-style-type: none"> • Adopt procedures to minimise loose balls entering the playing area, and safety procedures should be established for their removal. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<ul style="list-style-type: none"> • Net play should be closely supervised at all times 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Hazards/risks	Control measures	Yes	No	Implementation plan/ Additional controls
Equipment <ul style="list-style-type: none"> • Ratchet winch system 	<ul style="list-style-type: none"> • Ensure care is taken when adjusting/releasing the high tension winch/ratchet net system. Please refer to the <u>Creating Healthier Workplaces Hazard Alerts</u> for further information. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Courts will be set up otherwise players will be supervised by coaches.
	<ul style="list-style-type: none"> • Winch handles on posts should be removable. Any new removable winding equipment on posts should be padded. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<ul style="list-style-type: none"> • Guy wires should not be used to support posts, but if schools elect to use these, they should be visible to players and be covered with protective pads. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<ul style="list-style-type: none"> • Lines for outdoor courts should be of flexible, non-injurious material (i.e. cords or webbing). Wood, metal or other solid material should not be used. 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Indoor Volleyball only.
	<ul style="list-style-type: none"> • Referee stands and chairs for lines people should be positioned with regard to player safety. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<ul style="list-style-type: none"> • Sand depth to be at least 30 cm. 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Indoor Volleyball only.
	<ul style="list-style-type: none"> • Sand should extend beyond court by at least 2 metres. 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	<ul style="list-style-type: none"> • Base of portable posts to be covered with sand. 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	<ul style="list-style-type: none"> • Equipment including net posts to be checked for any damage before play commences, and removed from use where necessary. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<ul style="list-style-type: none"> • Indoor facilities to have adequate lighting and ventilation, with lights protected. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<ul style="list-style-type: none"> • Indoor court surface to be non-slip. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<ul style="list-style-type: none"> • For modified games (ages 8-13), use: <ul style="list-style-type: none"> ○ a smaller sized court (13 metres x 6.5 metres) ○ a lower net height ○ a softer and lighter ball ○ less players on the court ○ modified rules. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Net height lowered.

Hazards/risks	Control measures	Yes	No	Implementation plan/ Additional controls
	<ul style="list-style-type: none"> Continuously monitor students for signs of fatigue and exhaustion. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Additional control measures

These would relate to the specific student needs, location and conditions in which you are conducting your activity.

Hazards/risks	Control measures

Submitted by: Danni Sbresni	Date: 03/02/2017
List the names of those who were involved in the preparation of this risk assessment. Sandi Cooper (prior convener of same event/venue - 2016 RA used as reference) Danni Sbresni (U15 Coach)	

Approval	
<input checked="" type="checkbox"/>	Approved as submitted:
<input type="checkbox"/>	Approved with the following condition(s):
<input type="checkbox"/>	Not approved for the following reason(s):
By: <i>Ross Robertson</i>	Designation: <i>Principal (Chain BDSSS)</i>
Signed: <i>[Signature]</i>	Date: <i>6/2/17</i>
Once approved, activity details should be entered into the School Curriculum Activity Register by administrative staff.	
Reference No.	

Monitor and review <i>To be completed during and/or after the activity and/or at the completion of the series of activities.</i>	Yes	No
Are the control measures still effective?	<input type="checkbox"/>	<input type="checkbox"/>
Have there been any changes?	<input type="checkbox"/>	<input type="checkbox"/>
Are further actions required?	<input type="checkbox"/>	<input type="checkbox"/>
Details:		

Important links

- HLS-PR-003: First Aid
<http://education.qld.gov.au/strategic/eppr/health/hlspr003/>
- HLS-PR-004: Infection Control and Management of Prescribed Contagious Conditions
<http://education.qld.gov.au/strategic/eppr/health/hlspr004/>
- Infection Control Guideline
http://education.qld.gov.au/health/pdfs/healthsafety/infection_control_guideline.pdf
- HLS-PR-005: Health and Safety incident recording and notification
<http://education.qld.gov.au/strategic/eppr/health/hlspr005/>
- HLS-PR-006: Managing risks with chemicals in Department of Education and Training (DET) workplaces
<http://education.qld.gov.au/strategic/eppr/health/hlspr006/index1.html>
- HLS-PR-013: Developing a Sun Safety Strategy
<http://education.qld.gov.au/strategic/eppr/health/hlspr013/>
- HRM-PR-010: Working with Children Check - Blue Cards
<http://education.qld.gov.au/strategic/eppr/hr/hrmpr010/>
- SCM-PR-002: School Excursions
<http://education.qld.gov.au/strategic/eppr/schools/scmpr002/>
- Australian Volleyball Federation
<http://www.avf.org.au/>
- Beach Volleyball
<http://www.beachvolleyball.com.au/>
- Get Active Queensland Accreditation Program
<http://www.communities.qld.gov.au/sportrec/community-programs/education-and-training/get-active-queensland-accreditation-program/course-information>
- Health and Safety Hazard Alerts
<http://education.qld.gov.au/health/pdfs/healthsafety/winch-alert.pdf>
- Queensland School Sport Unit
http://www.learningplace.com.au/default_suborg.asp?orgid=128&suborgid=788
- Volleyball Queensland
<http://www.qva.org.au/>

Further information

For further information on incorporating risk management strategies into curriculum activity planning refer to [HLS-PR-012: Managing Risks in School Curriculum Activities](#) and the associated list of [Curriculum Activity Risk Management Guidelines](#).

For further support with risk management training and advice, contact trained staff in schools such as Workplace Health and Safety Officers (WHSOs) and Workplace Health and Safety Representatives (WHSRs), and regional staff such as Senior Health and Safety Consultants

