

Curriculum activity risk assessment

Rowing

clever • skilled • creative

Activity scope

This document relates to student participation in Rowing as a curriculum activity.

Rowing is an activity in which participants use sculls or single oars to propel a specifically designed watercraft on relatively still and protected water.



Risk level

This document is a guideline, the actual risk level will vary according to the specific circumstances of the activity and these **must** be considered when assessing the inherent risk level and planning the activity. As a starting point, ask the following questions:

- Which students will be involved?
- Where will the students be?
- What will the students be doing?
- Who will be leading the activity?
- What will the students be using?

Inherent risk level		Action required/approval
<input checked="" type="checkbox"/>	High Likely chance of a serious incident and injury requiring medical treatment	<input checked="" type="checkbox"/> A Curriculum Activity Risk Assessment is required to be completed. <input checked="" type="checkbox"/> Principal or head of program (e.g. DP, HOD, HOSES) approval prior to conducting this activity is required. <input checked="" type="checkbox"/> Once approved, activity details are to be entered into the <i>School Curriculum Activity Register</i> . <input checked="" type="checkbox"/> Obtaining parental permission is recommended.

Teachers/leaders: School Rowing Coordinator, Accredited coaches and officials and other school approved adults.

Activity description:

Rowing training and Regattas at Bucca Rowing and Accommodation Centre
 Rowing training on the Burnett River, and training facilities at Bundaberg Rowing Club, Quay Street.

Start date: 03/02/2017

Finish date: 31/12/2017

No. of students (approx): 200

Class groups: N/A

Supervision ratio (approx): 1 coach / 15 students



Queensland Government

Uncontrolled copy. Refer to HLS-PR-012: Managing Risks in School Curriculum Activities at <http://education.qld.gov.au/strategic/eppr/health/hlspr012/> for master.

Date Modified: 15 February 2012
 Implementation Date: 6 July 2012
 Due for Review: 15 December 2014

Close up Women's Rowing Team,
 File #.3273134 iStockphoto © Geoff Kuchera

Listed below are the minimum recommendations for this type of activity. For any items ticked 'No', provide further information regarding the additional or alternate controls to be implemented for the safe conduct of the activity.

Minimum supervision

Adequate adult supervision is to be provided. In determining what is adequate, consider the number of students, their individual needs, and the nature of the activity. If an adult other than a registered teacher is engaged for instruction, a teacher should be present to take overall responsibility. Blue Card requirements must be adhered to.

- Registered teacher with minimum qualifications as outlined below
OR
 An adult with minimum qualifications as outlined below, in the presence of a registered teacher.

Further information:

In the absence of a registered teacher a school approved adult will provide supervision.

Minimum qualifications

The qualifications listed in this section are minimums for each type of situation. Leaders are encouraged to seek training to raise their qualification level above the minimum listed.

- Current first aid qualifications including Cardio Pulmonary Resuscitation (CPR) or ready access to first aid facilities, including qualified personnel.
- Blue card requirements met.
- If a boat is used to assist with instruction, the boat driver must hold the necessary driving qualifications. Refer to Maritime Safety Queensland for further information.

For a registered teacher and a leader other than a registered teacher:

- Level One coaching qualifications from Rowing Australia.

Further information:

All Boat Race Officials (BRO) meet Rowing Queensland/Australia qualifications for Regattas. Training sessions are supervised by Rowing Qld accredited coaches. Coaches and school Coordinators include registered teachers and adult volunteers who all meet minimum qualifications. Parents also assist with supervision of students, driving safety boats, launching rowing sculls and general duties as required at training and regattas.

Minimum equipment/facilities <i>If 'No' is ticked, provide further information.</i>	Yes	No
First aid kit suitable for activity	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Communication system: <input checked="" type="checkbox"/> phone-line at location <input checked="" type="checkbox"/> mobile phone <input checked="" type="checkbox"/> walkie talkies/UHF radio <input checked="" type="checkbox"/> student/adult messenger Other:		
Sun safety equipment (hat, sunscreen, shirt, etc)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Drinking water (students should not share drinking containers)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A powered safety boat for rescue missions. This craft must conform to the boating regulations of <u>Maritime Safety Queensland</u> .	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Further information: All power boats used at regattas and training meet Maritime Safety regulations. Sun safety is the responsibility of coaches and school rowing coordinators. Drinking water is available via rainwater tanks and canteen facilities at Bucca rowing course. Drinking water is available at the Bundaberg Rowing Club at Quay Street on the Burnett River.		

Governing bodies/associations <i>If 'No' is ticked, provide further information.</i>	Yes	No
Guidelines/codes of practice are established for this activity. See <u>Rowing Australia</u> , <u>Rowing Queensland</u> . Have these been considered during the planning of this activity?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Further information: All rowing practices adhere to Bundaberg Rowing Club and Rowing Queensland, Rowing Australia regulations and guidelines.		

Hazards/risks	Control measures	Yes	No	Implementation plan/ Additional controls
	<ul style="list-style-type: none"> • Have access to waterways. • Ensure support facilities are available. • Have a communication system in place. • Provide instruction on rules and regulations regarding the use of waterways. • Ensure students know how to right and re-enter an upturned boat before they scull or row for the first time. • Ensure that students know to remain with an upturned boat and await rescue if they are unable to re-enter the craft. 	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	

Additional control measures

These would relate to the specific student needs, location and conditions in which you are conducting your activity.

Hazards/risks	Control measures
Boat collisions	Larger crew boats (quads and eights) have a coxswain to assist with direction and instruction. Lane ropes are used at Regattas. All races in regattas are followed by boat race officials in power boats. At training sessions all rowers/crews are accompanied by accredited coaches or school approved adults in power boats.
River Safety	The Bundaberg Rowing Club and the BDSSS Rowing sub-committee continually liaise with the Bundaberg Port Authority and the Dept of Maritime Safety for current information on any safety issues or Notices to Mariners that may affect rowing training.

Submitted by: Teresa Gibson	Date: 02/02/2017
List the names of those who were involved in the preparation of this risk assessment. Teresa Gibson, Ann Rule	

Approval	
<input checked="" type="checkbox"/>	Approved as submitted:
<input type="checkbox"/>	Approved with the following condition(s):
<input type="checkbox"/>	Not approved for the following reason(s):
By: <i>Ross Robertson</i>	Designation: <i>Principal (BESS Chair)</i>
Signed: <i>R. Robertson</i>	Date: <i>2/2/17</i>
Once approved, activity details should be entered into the <i>School Curriculum Activity Register</i> by administrative staff.	
Reference no.	

Monitor and review <i>To be completed during and/or after the activity and/or at the completion of the series of activities.</i>	Yes	No
Are the control measures still effective?	<input type="checkbox"/>	<input type="checkbox"/>
Have there been any changes?	<input type="checkbox"/>	<input type="checkbox"/>
Are further actions required?	<input type="checkbox"/>	<input type="checkbox"/>
Details:		

Important links

- HLS-PR-003: First Aid
<http://education.qld.gov.au/strategic/eppr/health/hlspr003/>
- HLS-PR-004: Infection Control and Management of Prescribed Contagious Conditions
<http://education.qld.gov.au/strategic/eppr/health/hlspr004/>
- Infection Control Guideline:
http://education.qld.gov.au/health/pdfs/healthsafety/infection_control_guideline.pdf
- HLS-PR-005: Health and Safety incident recording, notification and management
<http://education.qld.gov.au/strategic/eppr/health/hlspr005/>
- HLS-PR-006: Managing risks with chemicals in Department of Education and Training (DET) workplaces
<http://education.qld.gov.au/strategic/eppr/health/hlspr006/index1.html>
- HLS-PR-013: Developing a Sun Safety Strategy
<http://education.qld.gov.au/strategic/eppr/health/hlspr013/>
- HRM-PR-010: Working with Children Check – Blue Cards
<http://education.qld.gov.au/strategic/eppr/hr/hrmpr010/>
- SCM-PR-002: School Excursions
<http://education.qld.gov.au/strategic/eppr/schools/scmpr002/>
- Maritime Safety Queensland
<http://www.msq.qld.gov.au/>
- Rowing Australia
<http://www.rowingaustralia.ccm.au/>
- Rowing Queensland
<http://www.rowingqld.asn.au/>
- *Safety in Recreational Water Activities Act 2011 (Qld)*
<http://www.legislation.qld.gov.au/LEGISLTN/CURRENT/S/SafeRecWaA11.pdf>

Further information

For further information on incorporating risk management strategies into curriculum activity planning, refer to [HLS-PR-012: Managing Risks in School Curriculum Activities](#) and the associated list of [Curriculum Activity Risk Management Guidelines](#).

For further support with risk management training and advice, contact trained staff in schools such as Workplace Health and Safety Officers (WHSOs) and Workplace Health and Safety Representatives (WHSRs), and regional staff such as Senior Health and Safety Consultants.